

Idaho National Guard
Human Resources Office
Gowen Field

To check-out any of the below resources, please visit HRO in Bldg. 442, Office 1 (Learning & Development) or call 272-4226

DVD CATALOG LIBRARY

| <u>Catalog #</u> | <u>Title/Description</u> | <u>W/BOOK</u> |
|------------------|---|---------------|
| HRO0001 | 14 WOMEN - THEY'RE WOMEN. THEY'RE POWERFUL. | |
| HRO0002 | ASSERTIVE COMMUNICATION SKILLS FOR PROFESSIONALS | |
| HRO0003 | BETWEEN YOU AND ME - SOLVING CONFLICT | |
| HRO0004 | CARE AND CANDOR - MAKING PERFORMANCE APPRAISALS WORK | ✓ |
| HRO0005 | COMMUNICATION BREAKDOWN | ✓ |
| HRO0006 | CONFLICT RESOLUTION - A WIN/WIN APPROACH | |
| HRO0007 | COMMUNICATING NON-DEFENSIVELY | |
| HRO0008 | COMMUNICATION SKILLS - WHAT EVERYONE NEEDS TO KNOW | |
| HRO0009 | CRUCIBLES OF COURAGE - BIOGRAPHY | |
| HRO0010 | DEALING WITH CONFLICT AND CONFRONTATION | |
| HRO0011 | DIVERSITY - THE REAL SCENE | |
| HRO0012 | DROP BY DROP | |
| HRO0013 | ETHICS: THE L.O.G.I.C. OF RIGHT | |
| HRO0014 | HARRASSMENT TRAINING FOR SUPERVISORS - LET'S FACE IT | |
| HRO0015 | HARRASSMENT FOR MANAGERS - A NEW LOOK | |
| HRO0016 | HE SAID SHE SAID - AN INTERACTIVE SEXUAL HARRASSMENT WORKSHOP | |
| HRO0017 | HIRE FOR ATTITUDE | |
| HRO0018 | HOW TO DEAL WITH DIFFICULT PEOPLE | |

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| HRO0019 | HOW TO OVERCOME NEGATIVITY IN THE WORKPLACE | |
| HRO0020 | INTERVIEWING - A PAIN IN THE GUT | |
| HRO0021 | IS IT BIAS? MAKING DIVERSITY WORK | |
| HRO0022 | IT'S OKAY TO BE THE BOSS | |
| HRO0023 | KEEPING THE GOOD ONES | ✓ |
| HRO0024 | LET'S GET HONEST ABOUT SEXUAL HARRASSMENT | |
| HRO0025 | LINGUISTIC PROFILING | |
| HRO0026 | LIONESS - WOMEN IN THE MILITARY | |
| HRO0027 | MANAGING FOUR GENERATIONS IN THE WORKPLACE | |
| HRO0028 | OFFICE SAFETY - IT'S A JUNGLE IN THERE | |
| HRO0029 | PAINLESS PERFORMANCE IMPROVEMENT | ✓ |
| HRO0031 | SOLVING CONFLICT - FOR MANAGERS, SUPERVISORS, AND TEAM LEADERS | |
| HRO0032 | THE 10 COMMANDMENTS OF OF COMMUNICATION WITH PEOPLE WITH DISABILITIES | |
| HRO0033 | THE ABC'S OF DISCRIMINATION | |
| HRO034 | THE BASICS OF HOW TO PLAN, WRITE, & GIVE A WINNING PRESENTATION | |
| HRO0035 | THE BORINQUENEERS - DOCUMENTARY PERTO RICAN 65TH INFANTRY REGIMENT | |
| HRO0036 | THE FRONT OF THE CLASS - LEARNING TO LEAD | |
| HRO0037 | THE KEYS TO EFFECTIVE SUPERVISION | |
| HRO0038 | MAKE INJUSTICE VISIBLE | |

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| HRO0039 | THE SID STORY | |
| HRO0040 | EVELYN WOOD - READING DYNAMICS SPEED READING PROGRAM | ✓ |
| HRO0041 | TIME MANAGEMENT - GET THE MOST OUT OF YOUR TIME | |
| HRO0042 | WORKPLACE VIOLENCE - THE CALM BEFORE THE STORM | |
| HRO0043 | YOU'RE NOT LISTENING | |
| HRO0044 | SELF DISCIPLINE & EMOTIONAL CONTROL (AUDIO CD) | |
| HRO0045 | SELF-ESTEEM & PEAK PERFORMANCE (AUDIO CD) | |
| HRO0046 | RELATIONSHIP STRATEGIES - INSTANT RAPPORT (AUDIO CD) | |
| HRO0047 | COMPLIANCE AND DIVERSITY (AUDIO CD) | |
| HRO0048 | COMMUNICATING DIVERSITY (AUDIO CD) | |
| HRO0049 | FORKLIFT OPERATION SAFETY TRAINING (W/TRAINING MATERIALS) | |
| HRO0050 | A PEACOCK IN THE LAND OF PENGUINS (W/TRAINING MATERIALS) | |
| HRO0051 | AFTER ALL, YOU'RE THE SUPERVISOR (W/TRAINING MATERIALS) | |
| HRO0052 | LEADERS OF CHARACTER (W/TRAINING MATERIALS) | |
| HRO0053 | ETHICS FOR EVERYONE (W/TRAINING MATERIALS) | |
| HRO0054 | PEER TODAY, BOSS TOMORROW (W/TRAINING MATERIALS) | |
| HRO0055 | BE S.A.F.E., NOT SORRY | |
| HRO0056 | A.C.E. IT, HOW TO SOLVE TOUGH WORKPLACE PROBLEMS (W/TRAINING MATERIALS) | |
| HRO0057 | THE BEAR ESSENTIALS OF BUSINESS | ✓ |

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| HRO0058 | THE BASICS OF BUSINESS ETIQUETTE | |
| HRO0059 | WINNING TELEPHONE TIPS | ✓ |
| HRO0060 | LISTEN AND WIN | |
| HRO0061 | SUCCEED BY LISTENING | |
| HRO0062 | THE POWER OF ATTITUDE | |
| HRO0063 | HOW TO DEVELOP EFFECTIVE COMMUNICATION SKILLS | |
| HRO0064 | SUCCEED BY COACHING - COACHING SKILLS FOR SUPERVISORS | ✓ |
| HRO0065 | HOW TO DEAL WITH CULTURAL DIVERSITY IN THE WORKPLACE | |
| HRO0066 | HOW TO HANDLE DIFFICULT PEOPLE VOL 1: THE DIFFERENCES IN PEOPLE | ✓ |
| HRO0067 | MANAGING CONFLICT AT WORK | ✓ |
| HRO0068 | HOW TO MAKE WINNING PRESENTATIONS | ✓ |
| HRO0069 | HOW TO HOLD SUCCESSFUL MEETINGS | ✓ |
| HRO0070 | HIRING THE BEST | ✓ |
| HRO0071 | HOW TO SUPERVISE PEOPLE | ✓ |
| HRO0072 | THE BASICS TO IMPROVE YOUR MEMORY | |
| HRO0073 | HOW TO GET THINGS DONE | |
| HRO0074 | OVERCOMING STRESS AT WORK | |
| HRO0075 | THE NEW SUPERVISOR: SKILLS FOR SUCCESS | ✓ |
| HRO0076 | HOW TO ACHIEVE ULTIMATE SUCCESS | ✓ |

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| HRO0077 | NEGOTIATING FOR BUSINESS RESULTS | ✓ |
| HRO0078 | WRITING FOR BUSINESS RESULTS | |
| HRO0079 | 50 WAYS TO KEEP YOUR CUSTOMERS | ✓ |
| HRO0080 | WINNING CUSTOMERS LOYALTY - EXCEED CUSTOMER EXPECTATIONS | ✓ |
| HRO0081 | THE BASICS OF PROFITABLE CUSTOMER SERVICE | ✓ |
| HRO0082 | THE POWER OF CUSTOMER SERVICE | ✓ |
| HRO0083 | MANAGE YOUR TIME BETTER | ✓ |
| HRO0084 | THE WRITE STUFF | |
| HRO0085 | EFFECTIVE PERFORMANCE MANAGEMENT | ✓ |
| HRO0086 | MEETING MANAGEMENT FOR BETTER COMMUNICATION | |
| HRO0087 | HOW TO SET AND REALLY ACHIEVE YOUR GOALS | ✓ |
| HRO0088 | FEEDBACK SKILLS FOR SUPERVISORS | ✓ |
| HRO0089 | HOW TO HANDLE DIFFICULT PEOPLE VOL. 2 | ✓ |
| HRO0090 | HOW TO HANDLE DIFFICULT PEOPLE VOL. 3 | ✓ |
| HRO 0091 | COMMUNICATION SKILLS THAT BUILD WINNING RELATIONSHIPS | ✓ |
| HRO0092 | USE THE TELEPHONE THE RIGHT WAY | ✓ |
| HRO0093 | TELEPHONE SKILLS AT WORK | ✓ |
| HRO0094 | WINNING CUSTOMER LOYALTY: ELIMINATE CUSTOMER TURNOFFS | ✓ |
| HRO0095 | PREVENT SEXUAL HARASSMENT IN THE WORKPLACE | |
| HRO0096 | EFFECTIVE PERFORMANCE MANAGEMENT | ✓ |

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| HRO0097 | NEGOTIATING FOR BUSINESS RESULTS | ✓ |
| HRO0098 | HOW TO HOLD SUCCESSFUL MEETINGS | ✓ |
| HRO0099 | SEXUAL HARASSMENT IN THE WORKPLACE MANAGERS VERSION | |
| HRO0100 | SEXUAL HARASSMENT IN THE WORKPLACE 2ND EDITION | |
| HRO0101 | PRIORITIES FOR LIFE - LEADERSHIP | |
| HRO0102 | UNDER SUSPICION (ABC NEWS) | |
| HRO0103 | THE UGLY TRUTH (ABC NEWS) | |
| HRO0104 | MAN TO MAN (ABC NEWS) | |
| HRO0105 | THE FAIRER SEX (ABC NEWS) | |
| HRO0106 | AGE AND ATTITUDES (ABC NEWS) | |
| HRO0107 | FISCAL LAW COURSE 2011 | |
| HRO0108 | EQUAL OPPORTUNITY REPRESENTATIVE TRAINING | |
| HRO0109 | GENERATIONS IN THE WORKPLACE | ✓ |
| HRO0110 | STATE EO PRESENTATION | |
| HRO0111 | EQUAL EMPLOYMENT OPPORTUNITY | |
| HRO0112 | ALTERNATE DISPUTE RESOLUTION | |
| HRO0113 | ALTERNATE DISPUTE RESOLUTION AWARENESS | |
| HRO0114 | ALTERNATE DISPUTE RESOLUTION MEDIATION | |
| HRO0115 | WOMEN IN COMBAT - ONE BROADCASTER'S STORY | |
| HRO0116 | NO GREATER HERITAGE | |

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| HRO0117 | THE WARRIOR - SPIRIT OF THE PAST - SERVING WOMEN VETERANS OF TODAY | |
| HRO0118 | VEILS 1 / EO / POSH CD #1 | |
| HRO0119 | VEILS 1 EO / POSH CD #2 | |
| HRO0120 | INTRO TO RESOURCE MANAGEMENT | |
| HRO0121 | MANAGING EMPLOYEES WITH MENTAL DISORDERS, UNIQUE CHALLENGES, BEST PRACTICES | |
| HRO0122 | IT'S OKAY TO BE THE BOSS | |
| HRO0123 | LISTEN AND WIN | |
| HRO0124 | EFFECTIVE TEAMWORK | ✓ |